

City of Rialto

*Council Chambers
150 S. Palm Ave.
Rialto, CA 92376*



Special Meeting

Thursday, May 11, 2017

6:00 PM

SPECIAL CITY COUNCIL BUDGET WORKSHOP

City Council

*Mayor Deborah Robertson
Mayor Pro Tem Ed Scott
Council Member Joe Baca Jr.
Council Member Rafael Trujillo
Council Member Andy Carrizales
Barbara A McGee City Clerk
Edward Carrillo City Treasurer
Fred Galante City Attorney
Mike Story City Administrator*

This Special Meeting has been called by the Presiding Officer of the Rialto City Council in accordance with the provisions of Government Code 54956 of the State of California.

PLEASE NOTE that the only business which may be transacted at this meeting is the issues for which the meeting has been called and which are listed below.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Director of Public Works at (909) 421-7279. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CAR 35.102-35.104 ADA Title II).

6:00 p.m.

Called to Order By:

ROLL CALL

PLEDGE OF ALLEGIANCE--Council Member Andy Carrizales

WORKSHOP

TAB 1 [17-463](#)

Request City Council to Conduct A Budget Workshop to Discuss the Budget Plan for Fiscal Year 2017-2018.

ADJOURNMENT



Legislation Details (With Text)

File #: 17-463 **Version:** 1 **Name:**

Type: Public Hearing **Status:** Agenda Ready

File created: 5/9/2017 **In control:** City Council

On agenda: 5/11/2017 **Final action:**

Title: Request City Council to Conduct A Budget Workshop to Discuss the Budget Plan for Fiscal Year 2017-2018.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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For City Council Meeting [May 11, 2017]

TO: Honorable Mayor and City Council

APPROVAL: Michael Story, City Administrator

FROM: George N. Harris II, Assist. to the CA/Director of Administrative Services

Request City Council to Conduct A Budget Workshop to Discuss the Budget Plan for Fiscal Year 2017-2018.

BACKGROUND:

In accordance with Section 2.04.140 of the Rialto Municipal Code, the City Administrator must present the fiscal budget to the City Council for approval annually. Under the direction of the Assistant to The City Administrator/Director of Administrative Services, the Finance Division conducts the analysis and makes the projections required to complete the budget document after receiving input from all of the City departments. The process begins in March and requires the cooperation of staff organization-wide.

The Director presented the draft fiscal year 2017-18 Budget plan for discussion at the workshop to the City’s Department Heads, the City Administrator. The public workshop is intended to solicit input from the City Council, and to answer any questions prior to the completion of the document. The budget document is a working document amended as needed via various City Council actions throughout the year.

ANALYSIS/DISCUSSION:

In accordance with Section 2.04.140 of the Rialto Municipal Code, staff hereby submits the budget plan for the fiscal year 2017-18 for City Council discussion.

The budget presentation consists of eight categories of funds as follows:

- General Fund
- Special Revenue Funds
- Enterprise Funds
- Internal Service Funds
- Rialto Utility Authority
- Rialto Housing Authority
- Capital Projects Funds
- Debt Service Funds

General Fund

This is the general operating fund of the City. All general tax receipts and fee revenue not allocated by law, Council policy or contractual agreement to other funds are accounted for in the General Fund. General Fund expenditures include operations traditionally associated with activities that are not required to be accounted for or paid by another fund.

Special Revenue Funds

The City's various special revenue funds include grant program funds and other funds that by law are required to be segregated.

Enterprise Funds

The City has three Enterprise funds: Cemetery, Community Services, and Utility Services.

Internal Service Funds

The City has six internal service funds. The purpose of internal service funds is to centralize certain services that benefit all functions of the City. The expenditures of the internal service funds are allocated to all of the City's departments commensurate to the services provided.

The five internal service funds are:

- Fleet Maintenance
- Workers' Compensation
- General Liability
- Information Technology
- Building Maintenance

Rialto Utility Authority

The Rialto Utility Authority (RUA) accounts for Water and Waste Water Services provided by Rialto Water Services.

The Rialto Housing Authority

The Rialto Housing Authority (RHA) assumed the housing functions of the former Redevelopment Agency.

Capital Projects Funds

The Capital Projects Funds were added to enhance transparency by reporting one-time capital expenditures in a separate fund.

Debt Service Funds

The Debt Service Funds account for the accumulation of funds for the payment of principal and

interest on financing instruments.

ENVIRONMENTAL IMPACT:

The action is exempt from California Environmental Quality Act (CEQA) pursuant to Section 15378(b) (5) of the CEQA Guidelines because the preparation of a budget plan is a governmental administrative activity that will not result in direct or indirect physical changes in the environment.

GENERAL PLAN CONSISTENCY:

Our City government will lead by example, and will operate in an open, transparent, and responsive manner that meets the needs of the citizens and is a good place to do business.

Goal 3-6: Require that all developed areas within Rialto are adequately served with essential public services and infrastructure.

Policy 3-6.1: Coordinate all development proposals with other affected public entities to ensure the provision of adequate public facilities and infrastructure services.

Policy 3-6.3: Require an increasing level of public safety infrastructure and service capability tied to population increase and increasing service demand.

Policy 3-6.4: Complete infrastructure master plans for sewer, water, and drainage.

Policy 5-3.7: Add service level capability and infrastructure to meet increasing demand of new development.

LEGAL REVIEW:

The City Attorney has reviewed and approved the staff report.

FINANCIAL IMPACT:

Appropriations for fiscal year 2017-18 for the City, Rialto Utility Authority, and Rialto Housing Authority provide the basis for City operations and capital expenditures.

RECOMMENDATION:

Staff recommends the City Council Conduct a Budget Workshop to discuss the Budget Plan for Fiscal Year 2017-2018.