



**CITY OF RIALTO
BUSINESS LICENSE DIVISION**

150 S. Palm, Rialto CA 92376
Tel: (909) 820-2517 Fax: (909) 873-2921

LICENSE APPLICATION

Please Type or Print in Block Letters

The City of Rialto Municipal Code requires that all businesses pay a business tax, but such payment does not authorize an applicant to do business in the City. All businesses must comply with all City codes and must have the Department of Planning approval prior to opening.

Is this a Home Occupation Business?	
<input type="checkbox"/> Yes	<input type="checkbox"/> No
There is to be <u>no</u> storage, signs, employees, in/out traffic, large vehicles.	
OFFICIAL USE ONLY	
BUSINESS LICENSE NO. _____	
START DATE _____	RATE CODE _____
EXPIRATION DATE _____	
CHECK <input type="checkbox"/>	CASH <input type="checkbox"/> CARD <input type="checkbox"/>
POLICE CLEARANCE <input type="checkbox"/>	INSPECTIONS <input type="checkbox"/>
MULTI-UNIT <input type="checkbox"/>	TAXI-CAB <input type="checkbox"/>

Business Name: _____ **Bus. Phone:** (____) _____

Corporate Name: _____ **Bus. Fax:** (____) _____
(If applicable)

Business Location: _____ **Sq Ft of Premises:** _____
(Cannot be PO Box) Number Street City State Zip

Mailing Address: _____ **E-Mail:** _____
Number City State Zip

Description of Business Activity: _____

Ownership: Corporation Corp-Ltd Liability Partnership Sole Proprietor Limited Liability Trust

License _____ **Lic. Type** _____ **Expiration Date** _____

Resale No. _____ **FEIN No.** _____ **SEIN No.** _____

****Enter Below Names of Owners, Partners, or Corporate Officers****

Name: _____ **Title:** _____ **Phone:** (____) _____

Address: _____
Number Street Name City State Zip

Social Security No. _____ **Driver's License No.** _____

Name: _____ **Title:** _____ **Phone:** (____) _____

Address: _____
Number Street Name City State Zip

Social Security No. _____ **Driver's License No.** _____

****Contractor Information****

Contractor No. _____ **Expiration Date:** _____

General Contractor - Will there be subs on the project? Yes No
A list of all sub-contractors is required of the general contractor of each project in the City of Rialto. A partial list may be accepted, however, it must be updated as contracts are met.

Sub Contractor - Name of General Contractor: _____

Contractors License _____ **Lic. Type** _____ **Expiration Date** _____

Name of Project: _____ **Site Phone:** (____) _____

Address of Project: _____
Number Street State Zip

****Emergency Contact - Rialto Business Addresses Only****

Name: _____ **Phone:** (____) _____

****Alarm Service - Rialto Business Addresses Only****

Name: _____ **Phone:** (____) _____

This is not a permit to conduct business in Rialto. It does not sanction any act not otherwise permitted. Applicant must obtain clearance to conduct business from the Planning and Building Department and agrees to comply with all sections of the Rialto Municipal Code. Applicant is responsible for obtaining a State of California Sales Tax number, if necessary, and providing the City of Rialto with such number when issued.

If your last name is not included in the name of your business, you will need proof of a fictitious name registration and publishing or articles of incorporation. If your business requires a resale number or any type of license or permit, you will need to provide documentation that you have completed these required actions.

PLEASE FILL IN THE APPROPRIATE BOXES BELOW, READ AND SIGN.	FOR OFFICE USE ONLY
Estimated Gross Receipts for 12 Months: _____	Estimated Gross Receipts \$ _____
(Please see fee schedule summary on the backside of this application)	No. of Quarters _____
All businesses are subject to audit.	Administrative Fee \$ _____
<i>Thank you for doing business in the City of Rialto</i>	Business License Tax \$ _____
	Other Fee \$ _____
	Penalty \$ _____
	TOTAL AMOUNT DUE \$ _____

I declare under penalty of perjury that the statements made herein are true and correct to the best of my knowledge and belief and that I have read this notice at Rialto, California.

Signature of Owner or Representative _____ Date _____

CITY OF RIALTO
SCHEDULE OF FEES
BUSINESS LICENSING
TEL: 909.820-2517

Updated 3/15/2016

DESCRIPTION OF FEE	CURRENT FEE	UNIT	RESOLUTION/ ORDINANCE #	EFFECTIVE DATE
Administrative fees:				
Photocopy	\$ 0.30	Per B&W page	Reso. 5222	5/3/2005
Photocopy	\$ 0.60	Per Color page	Reso. 5222	5/3/2005
Business License fees :				
Multi-Unit Rental fees: (based on Gross Receipts)				
To \$30,000	\$ 79.00		Reso. 5280	11/1/2005
To \$35,000	\$ 80.00		Reso. 5280	11/1/2005
To \$40,000	\$ 90.00		Reso. 5280	11/1/2005
To \$45,000	\$ 100.00		Reso. 5280	11/1/2005
To \$50,000	\$ 110.00		Reso. 5280	11/1/2005
Add \$10 for each additional \$5,000 gross receipts up to \$100,000. If gross exceeds \$100,000 call 820-2517 for tax amount due.				
Administration fee	\$ 42.60		Reso. 5922	11/9/2010
Manufacturers and Wholesaler fees: (based on Gross Receipts)				
\$0 - \$300,000	\$ 79.00		Reso. 5280	11/1/2005
\$300,001 - \$400,000	\$ 100.00		Reso. 5280	11/1/2005
\$400,001 - \$500,000	\$ 125.00		Reso. 5280	11/1/2005
\$500,001 - \$750,000	\$ 188.00		Reso. 5280	11/1/2005
\$750,001 - \$1,000,000	\$ 250.00		Reso. 5280	11/1/2005
\$125 for each additional \$500,000 in gross receipts (or value of merchandise) or portion thereof (without proration)				
Administration fee	\$ 42.60		Reso. 5922	11/9/2010
Retail - Food fees: (based on Gross Receipts)				
\$0 - \$25,000	\$ 79.00		Reso. 5280	11/1/2005
\$25,001 - \$50,000	\$ 92.00		Reso. 5280	11/1/2005
\$50,001 - \$75,000	\$ 104.00		Reso. 5280	11/1/2005
\$75,001 - \$100,000	\$ 117.00		Reso. 5280	11/1/2005
\$50 for each additional \$100,000 in gross receipts (without proration)				
Administration fee	\$ 42.60		Reso. 5922	11/9/2010
Contractors fees: (Flat Rate)				
Class A, B (Engineers, Construction etc)	\$ 100.00		Reso. 5280	11/1/2005
Class C (Masonry, Roofing etc)	\$ 79.00		Reso. 5280	11/1/2005
Administration fee	\$ 42.60		Reso. 5922	11/9/2010
NOTE:				
Class A and B Contractors consist of large major companies eg housing contractors, engineers etc				
Class C Contractors consist of all minor businesses eg masonry, roofing etc				
Multiple C Contractors are businesses who specialize in more than one area of expertise.				
Professional fees: (based on Gross Receipts)				
\$0 - \$25,000	\$ 79.00		Reso. 5280	11/1/2005
\$25,001 - \$50,000	\$ 104.00		Reso. 5280	11/1/2005
\$50,001 - \$75,000	\$ 129.00		Reso. 5280	11/1/2005
\$75,001 - \$100,000	\$ 154.00		Reso. 5280	11/1/2005
\$25 for each additional \$25,000 in gross receipts or portion thereof (without proration)				
Administration fee	\$ 42.60		Reso. 5922	11/9/2010
Retail - Non-Food fees: (based on Gross Receipts)				
\$0 - \$15,000	\$ 79.00		Reso. 5280	11/1/2005
\$15,001 - \$25,000	\$ 83.00		Reso. 5280	11/1/2005
\$25,001 - \$50,000	\$ 93.00		Reso. 5280	11/1/2005
\$50,001 - \$75,000	\$ 103.00		Reso. 5280	11/1/2005
\$75,001 - \$100,000	\$ 113.00		Reso. 5280	11/1/2005
\$10 for each additional \$25,000 in gross receipts or portion thereof (without proration)				

Most fees adopted since Resolution No. 5222 are subject to the annual increase by escalator adopted by Resolution No 5583 on 6/3/2008. The Bureau of Labor Statistics = 2.0%. Relevant fees rounded down to the nearest \$0.10.

CITY OF RIALTO
SCHEDULE OF FEES
BUSINESS LICENSING
TEL: 909.820-2517

Updated 3/15/2016

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Administration fee	\$ 42.60		Reso. 5922	11/9/2010

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Services fees: (based on Gross Receipts)				
To \$25,000	\$ 79.00		Reso. 5280	11/1/2005
To \$50,000	\$ 83.00		Reso. 5280	11/1/2005
To \$75,000	\$ 93.00		Reso. 5280	11/1/2005
To \$100,000	\$ 103.00		Reso. 5280	11/1/2005
To \$125,000	\$ 113.00		Reso. 5280	11/1/2005
To \$150,000	\$ 173.00		Reso. 5280	11/1/2005
To \$175,000	\$ 192.00		Reso. 5280	11/1/2005
If gross receipts exceed \$175,000 for a one year period, call 820-2517 for tax amount due				
Administration fee	\$ 42.60		Reso. 5922	11/9/2010
Home Occupation fees: (based on Gross Receipts)				
\$0 - \$5,000	\$ 25.00		Reso. 5280	11/1/2005
\$5,001 - \$10,000	\$ 50.00		Reso. 5280	11/1/2005
\$10,000 +	\$ 79.00		Reso. 5280	11/1/2005
Administration fee	\$ 36.50		Reso. 5922	11/9/2010
Distribution Centers: (based on Gross Receipts)				
To \$300,000	\$ 79.00		Reso. 5280	11/1/2005
To \$400,000	\$ 100.00		Reso. 5280	11/1/2005
To \$500,000	\$ 125.00		Reso. 5280	11/1/2005
To \$750,000	\$ 188.00		Reso. 5280	11/1/2005
To \$1,000,000	\$ 250.00		Reso. 5280	11/1/2005
To \$1,500,000	\$ 375.00		Reso. 5280	11/1/2005
To \$2,000,000	\$ 500.00		Reso. 5280	11/1/2005
To \$2,500,000	\$ 625.00		Reso. 5280	11/1/2005
To \$3,000,000	\$ 750.00		Reso. 5280	11/1/2005
To \$3,500,000	\$ 875.00		Reso. 5280	11/1/2005
To \$4,000,000	\$ 1,000.00		Reso. 5280	11/1/2005
To \$4,500,000	\$ 1,125.00		Reso. 5280	11/1/2005
To \$5,000,000	\$ 1,250.00		Reso. 5280	11/1/2005
To \$5,500,000	\$ 1,375.00		Reso. 5280	11/1/2005
Each additional \$500,000	\$ 125.00		Reso. 5280	11/1/2005
Administration fee	\$ 42.60		Reso. 5280	11/1/2005
Warehouse fees: (flat rate)				
Flat Rate	\$ 50.00		Reso. 5280	11/1/2005
Administration fee	\$ 42.60		Reso. 5280	11/1/2005
Truck Deliveries fees: (based on Gross Receipts)				
To \$300,000	\$ 79.00		Reso. 5280	11/1/2005
To \$400,000	\$ 100.00		Reso. 5280	11/1/2005
To \$500,000	\$ 125.00		Reso. 5280	11/1/2005
To \$750,000	\$ 188.00		Reso. 5280	11/1/2005
To \$1,000,000	\$ 250.00		Reso. 5280	11/1/2005
To \$1,500,000	\$ 375.00		Reso. 5280	11/1/2005
To \$2,000,000	\$ 500.00		Reso. 5280	11/1/2005
To \$2,500,000	\$ 625.00		Reso. 5280	11/1/2005
To \$3,000,000	\$ 750.00		Reso. 5280	11/1/2005
To \$3,500,000	\$ 875.00		Reso. 5280	11/1/2005
To \$4,000,000	\$ 1,000.00		Reso. 5280	11/1/2005
To \$4,500,000	\$ 1,125.00		Reso. 5280	11/1/2005
To \$5,000,000	\$ 1,250.00		Reso. 5280	11/1/2005
To \$5,500,000	\$ 1,375.00		Reso. 5280	11/1/2005
Each additional \$500,000	\$ 125.00		Reso. 5280	11/1/2005
Administration fee	\$ 42.60		Reso. 5280	11/1/2005
Other Business License fees:				
New Business License Processing Fee - Home Occupations	\$ 24.30		Reso. 5222	5/3/2005
Renewal Business License Processing Fee	\$ 30.40		Reso. 5222	5/3/2005
Generation of Business License List	\$ 24.30		Reso. 5222	5/3/2005
Notice of Yard Sale Violation:				

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Yard Sale Permit Notice of Violation - First	\$ 25.30		Reso. 5922	11/9/2010
Yard Sale Permit Notice of Violation - Second	\$ 80.30		Reso. 5922	11/9/2010
Yard Sale Permit Notice of Violation - Third	\$ 164.40		Reso. 5922	11/9/2010

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