FILING FEE: $5,323.10

CITY OF RIALTO PLANNING DIVISION

APPLICATION FOR A VESTED TENTATIVE MAP

LEGAL OWNER INFORMATION: I hereby certify that I am (we are) the record owner(s) for property tax assessment purposes of the property encompassed by this application. I further waive the right of a decision of the project by the city within the prescribed time limits as set forth in State Law and the Municipal Code in the event an Environmental Impact Report is required to be prepared for the project. I also understand and agree that this application will not be deemed complete by the City until all filing fees, documents, certifications, plans, etc., as required by Title 17 of the Rialto Municipal Code, are filed with the Planning Division.

Date: _____ Name (Print): _____

Email: _____ Signature: _____

Address: _____ City: _____

State: _____ Zip Code: _____ Telephone No. _____

Address of Property (if none, general location): _____

ASSESSORS PARCEL NUMBER(S): _____
Application will not be accepted without valid tax assessors parcel number(s)

COMPLETE LEGAL DESCRIPTION OF SUBJECT PROPERTY: Attach a copy of the most recent Grant Deed(s). If your request is not for the entire property described on the Grant Deed, provide a metes and bounds description. Also attach a plat map of the property.

APPLICANT: (if other than legal owner)

Printed Name: _____

Address: _____

City: _____ State: ____ Zip: _____

Phone: _____Fax:_____

Email: _____

REPRESENTATIVE: (if other than applicant)

Printed Name:_____

Address:_____

City:_____ State:_____ Zip:_____

Phone: _____Fax:_____

Email: _____

PROPOSED VESTED TENTATIVE MAP: Please attach thirty (30) folded copies of the tentative map, which must include the following information: Tract number, acreage, existing zoning, number of lots, method of sewering, list all existing easement and deed restrictions, and note permanent structures, water lines, etc., that must be relocated, indicate with arrows on the parcel map the direction of drainage on all proposed street, alleys and drainage easements. Show topographic relief.

ENGINEER OR LICENSED SURVEYOR: Please list the name of engineer or licensed surveyor, address, phone no. and R/E license number. _____

FOR CITY USE ONLY:
PROJECT NO._____ **HEARING DATE:** _____ **E.A.R.#**_____ **DFG FEE:**_____

FILING FEE:_____ **DATE RECEIVED:**_____ **APPLICATION DEEMED COMPLETE**_____

City of Rialto
California

Dear Applicant:

The State Zoning Law requires the City to notify all persons named on the latest equalized assessment roll as owning property within three hundred (300) feet of any property which is the subject of a proposed Subdivision, Parcel Map, Zone Change, General Plan Amendment, Building Moving Permit, Specific Plan Review, or Amendment, Pre-zoning of Annexations, Public Hearing Variance, or an Adult Use permit. As a part of the application, the City requires the applicant to indicate the names and mailing addresses (typed) of the surrounding property owners, including the property's APN on label forms. This information shall be obtained from the latest San Bernardino County equalized assessment roll and utilizing the most recent assessor's maps(s). Some title companies also provide this service for your convenience.

To provide a means of verification, the applicant is also required to submit a property ownership map indicating those properties within a three hundred (300) foot radius of the proposed site boundaries with the Assessor's Parcel Number identified on each property. A copy of the Assessor's Map Book Page(s) may be used for this purpose. A sample property ownership map is attached to serve as a guide in the preparation of the required map.

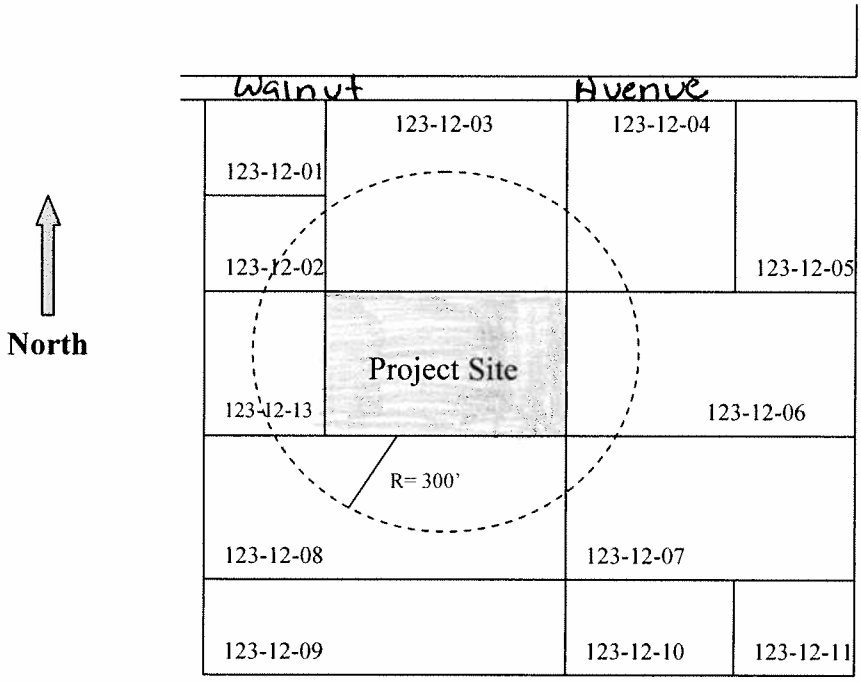
In order to process your proposal, the completed label forms and property ownership map must be submitted with the required application form, filing fee, and plans.

The Planning Commission normally meets the second and last Wednesday of each month. In order to process a proposed filing requiring a public hearing, the completed application, property ownership label forms and property ownership map must be submitted to the Planning Division. The application will be processed in accordance with State and local requirements and the public hearing will be scheduled at the earliest available Planning Commission meeting.

If you have any questions or need assistance providing the required information, please do not hesitate to contact the Planning Division at (909) 820-2535.

Last Update: DC 11/18/09

Sample of property ownership map – Showing properties within a three hundred (300) foot radius of the project site



John & Jane Smith
1234 North Apple Street
Anytown, CA 90000

123-012-06-0-000

Sample of **Typed** property ownership labels

Please note that Assessor's Parcel Number is also required on the labels!