



CITY OF RIALTO CHILDCARE ASSISTANCE

PROGRAM OVERVIEW

The City of Rialto (City) has approved a Childcare Assistance Program to assist City residents effected by the COVID-19 pandemic. This program will provide eligible City residents a one-time reimbursement of up to \$1,500 per household for childcare expenses starting from March 3, 2021 to the present. To submit a request for reimbursement, please visit the City’s website at www.yourrialto.com/RialtoAssistancePrograms.

Applications will be accepted and processed on a first come, first served basis until all funds are expended.

WHO IS ELIGIBLE TO REQUEST A CHILDCARE REIMBURSEMENT?

To be eligible, applicants must meet all program requirements as outlined below:

- Applicant must be a City of Rialto resident; **and**
- The applicant’s residential address must be within a qualified census tract **OR** demonstrate that they meet income eligibility per the U.S. Department of Housing Urban Development 2021 Income Limits (see below chart).

Annual Household Income Limits as Determined by HUD								
Family Size	1	2	3	4	5	6	7	8
Low Income	\$44,250	\$50,600	\$56,900	\$63,200	\$68,300	\$73,350	\$78,400	\$83,450

WHO IS CONSIDERED AN ELIGIBLE DEPENDENT FOR PURPOSES OF THIS REIMBURSEMENT?

- A dependent that the applicant claims for federal tax purposes and meets the following criteria:
 - A child, 14 years old and younger, who lives with the applicant more than half the calendar year; and
 - The child must be the applicant’s son, daughter, stepchild, sibling, stepsibling, eligible foster child.

WHAT DO I NEED TO DO IN ORDER TO REQUEST A CHILDCARE REIMBURSEMENT?

- Complete and submit the Childcare Reimbursement Request Form and attach a copy of the receipt(s) that shows proof of payment to the dependent childcare provider. Receipt(s) must include the following:
 - Name of the dependent care provider;
 - Date of receipt and payment;
 - Name of dependent(s) being cared for;
 - Dates of dependent care services;
 - Total amount paid for dependent care services; and
 - Method of payment (if paid cash, signature of provider is required on payment affidavit).
- Required documents to be submitted with Request for Childcare Reimbursement:
 - Copy of Government Issued Photo Identification **OR** utility bill if I.D. does not have Rialto address;
 - Any additional requested information or documentation as determined by the City; and
 - W-9 Form (will be provided by staff if approved).

WHO IS CONSIDERED AN ELIGIBLE CHILDCARE PROVIDER FOR THE PURPOSES OF THIS REIMBURSEMENT?

- A licensed daycare center (must care for more than 6 children who do not live at the daycare center); or
- A private babysitter (must be 18 years old or older and have a valid SSN).*

*The applicant must provide the name, address, and social security number or tax identification number of the dependent care provider on the Childcare Reimbursement Request Form.

WHERE DO I SUBMIT MY CHILDCARE REIMBURSEMENT REQUEST AND BACK UP DOCUMENTATION?

Email requests and supporting documentation to rialtocares@rialtoca.gov or drop off at City Hall to the attention to Janet Franco 150 S. Palm Avenue, Rialto, CA 92376

WHO DO I CONTACT IF I HAVE QUESTIONS?

- Contact Avant Garde staff by calling (909) 816-2408 or (909) 816-2863 **or** email rialtocares@rialtoca.gov