



**City of Rialto
COMMUNITY DEVELOPMENT DEPARTMENT
ENGINEERING DIVISION**

335 W. Rialto Avenue, Rialto, CA 92376
Phone: (909) 421-4999 • Fax: (909) 421-7210

Email Application to: UtilityPermits@rialto.ca.gov Website: www.yourrialto.com

ENCROACHMENT PERMIT APPLICATION

Applicant (Name/Company): _____

Address: _____

City/State/Zip _____

Phone: () _____ Email: _____

Contractor (Name/Company): _____

Phone: () _____ Email: _____

Contractor License #: _____ Type: _____ Expiration Date: _____

Rialto Business License: _____ Expiration Date: _____

(Note: This permit is valid until the insurance expiration date.)

Said work to be in conformance with Encroachment Permit General Provisions, applicable City Ordinances, and/or according to City Specifications for such work, and to the satisfaction of the City Engineer.

Permission is requested to open the following street/address: _____ Street
between _____ Street and _____ Street

For the purpose of: _____

For the duration of: One Day or Less Two Days Three or more Days _____

APPLICANT MUST PROVIDE PROOF OF THE FOLLOWING:

- 1. Current Business License with the City of Rialto.
- 2. Certificate of General Liability Insurance, including additional Insurance Endorsements, in the minimum amount of \$1 Million dollars, naming the City of Rialto as additionally insured.
- 3. **Franchise Agreement (As Applicable)**
- 4. Plans/Drawings of work to be performed.
- 5. Traffic Control Plans in conformance with policies, methods and procedures described in the CA MUTCD, CATTCH or WATCH.

NOTE: Applications will not be accepted unless ALL items are provided. If upon review of the permit, it is determined that other conditions are necessary, those conditions will be attached to this permit.

Application fee will be collected at the time of submittal. Inspection fees must be paid prior to the issuance of the permit.

Hours of work are from 7:00 a.m. to 5:00 p.m. Monday through Friday unless otherwise approved by the City Engineer.

Contractor must contact Underground Service Alert at 1 (800) 442-4133 to have utilities marked out before the pre-construction meeting. After approval of the permit, the Contractor will contact the Engineering Division Inspector at (909) 421-7294 and must have a minimum of 48-hours notification prior to scheduling of a pre-construction meeting and construction. All restorations shall be per City Standard. Where applicable, restorations must also abide by City Council approved moratorium requirements.

FEES:	<input type="checkbox"/>	Extension \$125.20 + \$378.40 each standard (20 sq. ft.) street work	\$	_____
	<input type="checkbox"/>	Standard Street Work \$378.40 (20 sq. ft.) Per Location	\$	_____
	<input type="checkbox"/>	Street Work Up to 1,000 Lf \$378.40 + _____	Lf x \$1.80 per Lf =	\$ _____
	<input type="checkbox"/>	Street Work Over 1,000 Lf \$2,178.40 + _____	Lf x \$1.20 per Lf =	\$ _____
	<input type="checkbox"/>	Street Cut Permit/Inspection Fee	\$	_____
	<input type="checkbox"/>	Overtime/Night Inspection	\$	_____
			\$	_____
			TOTAL \$	<input style="width: 100px; height: 20px;" type="text"/>

Applicant's Signature: _____

Date _____

Permit Issued By: _____

Date _____

Restoration Completed by Inspector: _____

Date _____

PERMIT/TRAKiT NO.

PERMIT TYPE
<input type="checkbox"/> Extension Maximum of 1 full year <input type="checkbox"/> Standard <i>A Standard Permit is valid for a period of 180 days Only. Upon expiration, a new permit must be submitted and all fees paid at resubmission.</i>
ISSUED DATE: _____
EXPIRATION DATE: _____
FOR OFFICE USE ONLY
DATE: _____
ENTERED BY: _____