



Independence Day Celebration

Monday, July 4, 2022

RULES AND REGULATIONS

- **All applications are subject to review before approval. Space is limited.**
 - Adhere to all state, county, city, department and event rules, regulations, and guidelines.
 - Anyone who is sick or was sick with COVID-19 or recently in contact with someone with COVID-19 in the last 14 days, including staff, participants, or families, should not attend the event.
 - Be aware of COVID-19 symptoms, which include fever, cough, shortness of breath, chills, muscle pain, sore throat, and loss of taste or smell. Call your doctor if you think you or a family member is sick.
 - All participants must provide their own equipment including tables, chairs, canopies, extension cords, generator and other equipment as needed. We recommend bringing canopy weights/sandbags due to potentially high winds. **WE WILL NOT PROVIDE ANY EQUIPMENT OR POWER/ELECTRICITY FOR YOUR BOOTH.**
 - We encourage all participants to decorate your booth with the theme using red, white and blue.
 - Booth spaces will be assigned upon check-in on event date.
 - Booth spaces are 10' x 10.' If you need more than one space, please indicate so on the application. **ADDITIONAL FEES WILL APPLY FOR ADDITIONAL SPACES**
 - Information Booths are free if you supply one of the following: family friendly game, candy, arts and crafts or activity for participants throughout the event. PLEASE NOTE A \$5.00 BUSINESS LICENSING PERMIT FEE IS REQUIRED.
 - Merchandise vendor fee is \$60 (per 10 x 10 booth space) plus a \$5.00 Business Licensing permit fee and copy of seller's permit.
 - Food vendor fee is \$100 (per 10 x 10 booth space), plus a \$5.00 Business Licensing permit fee, copy of their current San Bernardino County Health Permit, food handler's card for persons working the booth, and 3-compartment sink. It is your responsibility to adhere to all San Bernardino County of Public Health rules and regulations.
 - **Information, Food and Merchandise Vendors – Please submit the \$5.00 payment for Business Licensing permit fee to the Business Licensing department. Attn: Business Licensing 150 S. Palm Avenue Rialto, CA 92376**
- ATTENTION ALL FOOD VENDORS:**
- All food vendors are invited to attend. There are no restrictions on who may apply to participate in this event. In fairness to all interested food vendors, we will limit the number of food vendors selling the same foods.
 - **Please be aware that you may not be the only food vendor on site selling a specific food item.**
- Set-up time will begin at 2:30pm and conclude at 4:30pm. Participants may enter the designated area during specified set-up and takedown times ONLY for loading and unloading. The event area must be cleared of all vehicles by 4:30pm. Late participants must carry in their items by hand, for set-up. A dolly is recommended to transport items to and from your vehicle.
 - **Booth participants are required to remain until the end of the event. Takedown will begin at 9:30pm.**
 - The City of Rialto has the right to approve and disapprove all vendor requests at its sole discretion.
 - The City of Rialto is not responsible for theft or damage to property belonging to persons participating in the event.
 - All participants shall keep their booth space in a clean, safe and sanitary manner during the event and must leave the space and surrounding area clean at the conclusion of the event.
 - Alcoholic beverages, adult material or drug paraphernalia of any kind may not be displayed, sold or consumed at the event.
 - The act of imposing political messages through your booth upon attendees of City sponsored events, the appearance of city endorsement or any appearance of sponsorship/advocacy for any political message, entity or group is strictly prohibited.
 - All participants shall comply with the above listed Rules and Guidelines. Non-compliance, including offensive conduct or language, may result in immediate revocation of City event privileges and forfeiture of all fees. The City of Rialto reserves the right to refuse participation to any participant. The City shall not discriminate based on race, religion, creed, color, sexual orientation and national origin.

Submit your completed 2022 Independence Day application and booth fee no later than Friday, June 24, 2022, by 6:00pm.

Please deliver to or email sgonzales@rialtoca.gov
Rialto Community Services
Attn: Salina Gonzales/Special Events
214 N. **Palm** Ave. Rialto, CA 92376

Please keep this copy for your records.



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PLEASE REVIEW THE FOLLOWING CHECKLIST AND MAKE SURE YOU INITIAL EACH LINE TO INDICATE YOU UNDERSTAND ALL EVENT PARTICIPATION REQUIREMENTS

___ Submit a signed & completed 2022 Independence Day Celebration application, *no later than Friday, June 24 by 6:00pm*. My signature on the 2022 Independence Day Application I acknowledges that I have read, understand, and agree to the Rules and Regulations as defined in the 2022 Independence Day Celebration packet that I received.

___ I understand submission of my application does not guarantee approval for participation in the 2022 Independence Day Celebration. Upon submitting my application and required permits, my application will be reviewed. *I can expect to be contacted within 2-3 business days to confirm or deny approval of my request to participate at this event.*

___ I understand that required fees must be paid upon approval of my application and no later than Friday, June 24 by 6:00pm. If my application is denied, I will not be charged.

___ I will provide my own tables, chairs, canopies, extension cords, generator and any other equipment as needed. Canopy weights/sandbags are recommended due to potentially high winds. **Equipment and power/electricity will not be provided for you.**

___ *I acknowledge that I have read, understand, and agree to the attached 2022 Independence Day Celebration Rules and Regulations.*

___ I understand that if for any reason I am unable to attend, any fees I have paid will not be refunded.

PLEASE INITIAL EACH CHECKLIST ITEM AND SUBMIT THIS PAGE WITH YOUR APPLICATION.

INFORMATION VENDORS:

Please provide a brief description of the activity, children's game or arts and crafts that you will be providing at your booth for this event.



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VENDOR APPLICATION

PLEASE PRINT OR TYPE LEGIBLY.

BUSINESS/ORGANIZATION: _____ **CONTACT PERSON:** _____

MAILING ADDRESS: _____ **CITY:** _____ **ZIP:** _____

PHONE: _____ **ALT. PHONE:** _____

EMAIL: _____ **Booth Type:** Food Merchandise Information

List all specific items, merchandise, food (please attach a menu with pricing), drink and information, to be SOLD or distributed for FREE at this event (failure to disclose all items will result in dismissal from the Independence Day Celebration 2022 event.)

PERMITS: The following Permits must be submitted for approval:

- State Board of Equalization Re-Sale Number:** _____
(To obtain a re-sale number, contact the above agency at (951) 680-6400.)
- City of Rialto Business License:** _____
(Please remit to 150 S. Palm Avenue Attn: Business Licensing, fee is \$5.00).

Please indicate the booth space size you require. Requested space size is not guaranteed. Additional fees may apply.
Merchandise vendor booth fee is \$60 per 10' x 10' space. Food vendor booth fee is \$100 per 10' x 10' space. Additional fees will apply for spaces larger than 10' x 10'.

- 10 x 10 10 x 20 10 x 30

I understand that failure to adhere to all Rules and Regulations will result in my dismissal from the 2022 Independence Day Celebration.

I hereby acknowledge that the individual(s) named below and on the 2022 Independence Day Celebration Application is (are) not covered by any medical insurance policy by the City of Rialto. It is the responsibility of the parent, legal guardian or individual to acquire the necessary medical insurance policy. In consideration, I (we) do release the City of Rialto, their officers, agents, or employees from all liability, demands or claims for loss, damage or injury resulting from participation in the listed activities.

I understand that the above enrolled participant(s) may be photographed by the City or Rialto publicity purposes.

X _____
SIGNATURE

PRINT NAME

DATE

MAIL OR DROP OFF APPLICATION TO:
Rialto Community Services
Attn. Salina Gonzales/Special Events
214 N. Palm Ave. Rialto, CA 92376

OR EMAIL: sgonzales@rialtoca.gov

OFFICE USE ONLY	
Receipt #	_____
Date	_____
Staff Initials	_____



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Vendor Fees

Food	10x10 \$100.00	10x20 \$200.00	10x30 \$300.00
Merchandise	10x10 \$60.00	10X20 \$120.00	10X30 \$180.00
Information booth is free for a 10x10 space, but you will have to pay your one-day \$5.00 Business Licensing permit fee.			